

Savouring Bath – Health & Safety Risk Assessment

Savouring Bath operate walking tours in Bath city centre and environs, visiting culinary businesses where clients are offered a opportunities to sample their produce. The environments visited during tours are:

- streets, footpaths and public spaces (e.g. parks) in Bath city centre, and immediate suburbs;
- the interiors of various independent culinary businesses ('suppliers').

This risk assessment covers risks in both of these environments.

Tour Guides work for Savouring Bath on a freelance basis and are trained in pro-active risk management. We require that guides demonstrate awareness of this before being offered work by us, and we also conduct periodic spot checks of their tours to ensure continued risk awareness & management.

Suppliers are responsible for their own risk management procedures, though we maintain a record of each regular supplier showing their FSA rating, and whether or not they have a written risk assessment available for their premises (although we do not hold a copy of that assessment).

Covid-19 considerations are highlighted in red. This is a fluid document (see date in footer) as we are constantly monitoring advice published by all relevant authorities including HM Government and we will make updates to comply with relevant advice as it changes. Bookings for a tour with Savouring Bath are subject to the guidelines in place (which this document reflects) at the time of the tour and not at the time the booking was made.

Activity to be assessed:	All walking tours of Bath	Activity location:	Bath city centre & environs
Assessed by:	Mike James	Date of activity:	2020

Significant hazard or hazardous event	Typical outcome if not controlled	Management	Who might be harmed?
Spreading Covid-19	Spread of Covid-19	<p>Reduce risk of transmission by enacting the following protocols:</p> <ul style="list-style-type: none"> • Maximum group size to ensure proper social distancing: As detailed by current HM Government and DCMS guideliness; • Contact Tracing: Contact details for each lead client, are maintained from their online booking process at POS (see Privacy Policy for further info); • Interaction: Other than unavoidable passing of samples/utensils, there will be no physical contact of any kind between guide, supplier and clients. • Face coverings: Booking confirmation includes advice that clients are required to bring a face covering (e.g. face mask, scarf etc) to the tour for potential use where required. Guide must do the same and wear them at their own discretion, or on client and/or supplier request; 	Clients; Guide; Members of Public; Supplier Staff

Significant hazard or hazardous event	Typical outcome if not controlled	Management	Who might be harmed?
Spreading Covid-19	Spread of Covid-19	<ul style="list-style-type: none"> • Social Distancing: <ul style="list-style-type: none"> ○ Guides will check their tour route before each tour starts, to ensure social distancing is possible at all locations where they plan to stop during the tour; ○ Clients from different households are asked to adopt social distancing throughout the tour as per current Government advice; ○ At the beginning of each tour, Guides will inform clients that they may be asked to stand in very specific locations at some stops in order to manage social distancing; • Supplier visits: <ul style="list-style-type: none"> ○ We are currently only working with suppliers who have visually demonstrable social distancing and hygiene protocols in place on their premises; ○ Until Government social restrictions change appropriately, the majority of supplier visits will be exterior with limited, or no meet-the-maker opportunities; ○ Clients will be encouraged to handle their own samples/utensils with minimal or no involvement from Guides and/or supplier staff; ○ Where the handling of samples by Guides is unavoidable, they will: <ul style="list-style-type: none"> ▪ collect them in advance of each tour (by following social distancing guidelines) to avoid queuing or keeping clients waiting during the tour or, ▪ follow supplier instructions in each case (e.g. 1 person in the shop at a time); ○ If sample/utensil handling is required by the guide (to pass to/from clients/suppliers), the Guide will wash their hands (preferable), or use hand sanitiser before and after doing so, encouraging clients to do the same. Guides may also use a sanitary glove if appropriate; ○ Before the tour starts Guides will identify locations along the route, where washrooms are available for client use; ○ Guides will familiarise themselves with each suppliers' Covid-19 requirements/regime and comply with this during each visit. • Hygiene/cleaning: Guides will wash their hands regularly where possible and carry hand sanitiser for their own use. Clients are advised to bring hand sanitiser as we will not supply this; 	Clients; Guide; Members of the Public; Supplier Staff

Significant hazard or hazardous event	Typical outcome if not controlled	Management	Who might be harmed?
Pinch Points e.g. gates, narrow pavements	Chance of reducing 1m+ social distance	<p>Exteriors: Guides will check their route before each tour starts and adjust as necessary. They will take the most “spacious” route with minimal use of pinch points. At the beginning of the tour, Guides should ask clients to be aware of other people around them (including themselves and anyone else in the group) so social distancing can be sustained.</p> <p>Supplier interiors: When Guides and/or pax enter indoor premises (where/when permitted under government social restrictions), the Guide will follow the advertised procedures and requirements the supplier has in place (which must meet government advice), asking clients to do the same. We monitor suppliers regularly and will avoid working with those who do not have procedures in place which are compliant with government guidelines.</p>	Clients; Guide; Members of the Public
Crossing roads	Road Traffic Accident Chance of reducing 1m+ distancing	At the beginning of the tour, Guides ask clients to take responsibility for themselves when crossing. They will repeat this advice at each crossing also pointing out the direction from which traffic approaches. Guides will choose a safe place to cross, using pedestrian crossings where available.	Clients and Guide
Narrow pavements	Walking on the road which may lead to a traffic accident, including client injury. Chance of reducing 1m+ distancing	Guides will warn clients about narrow pavements, advising clients to stay on pavements as much as possible. Guides will avoid narrow pavements or use areas where pavements have specifically been expanded for the purposes of social distancing. Guides will check their route before each tour starts and adjust as necessary.	Clients; Guide; Members of the Public
Uneven pavements /cobble/steps	Tripping risk	Guides pro-actively assess the potential for this, pointing out risk areas to clients as the tour progresses. If the Guide is aware of trip risks at the start of the tour, they will also mention it in their introduction.	Clients and Guide
Low ceiling/roof	Head bump	Guide to be aware of this in advance, and point out potential risks to clients	Clients and Guide
Party with visitors who do not have English a a first language	Misunderstanding of instructions from Guide	Savouring Bath booking terms require all scheduled tour participants have a reasonable understanding of English; and that all private tours have an English-speaking interpreter present at all times if there is a non-English speaking participant. If any client has not adhered to this, the Guide will resolve this (in conjunction with the business owner if necessary) at the start of the tour.	Clients
Heat	Heat/sunstroke/sunburn	Guide to keep the tour route in shaded areas where possible (paying particular attention to this for exterior stops), and visually check for signs of problems of heat/exhaustion, asking clients if they are ok if the guide judges that they are showing signs of distress. Water, and seating is available at most suppliers if required.	Clients and Guide

Significant hazard or hazardous event	Typical outcome if not controlled	Management	Who might be harmed?
	Chance of reducing 1m+ distancing.	If necessary, the Guide will find the closest safe place for the client to sit and rest where social distancing can be maintained, though this may be inside a suppliers' premises.	
Terrorist attack	Death or injury	If attack occurs, the Guide will tell clients to run. If not, hide where possible, then phone for help. Phones should be set to silent.	Clients and Guide
Sun in eyes	Blindness	Careful positioning of group. Guide to ask if they are OK	Clients and Guide

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